

**WORK SESSION AND REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL
MAY 5, 2025 – 5:00pm**

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

Consent Agenda

Approval of Minutes – April 21, 2025

Res. #2025-173 Authorization for the Payment of Vouchers \$ 935,275.32

Res. #2025-174 Authorizing the pay out of Terminal Leave (E.Kreis \$22,218.72)

Res. #2025-175 Approval for Greater Cape May Elks Lodge 2839 to conduct a Flea Market

Res. #2025-176 Authorization for the use of Donated Funds

Res. #2025-177 Approval of Change Order #1 for Remington and Vernick Engineers Services for the Design Phase for the HVAC Replacement Project at the Township of Lower Municipal Building and Construction & Zoning Building

Res. #2025-178 Approving a Professional Service Contract with DeBlasio & Associates for the Clem Mulligan Sports Complex Storm Sewer Pump Station (LT-C-067)

Regular Agenda

Res. #2025-179 Approval of an Alcoholic Beverage Control License Place To Place Transfer – Expansion of Licensed Premises – License #0505-33-012-012 R L Farms t/a Fish House

Res. #2025-180 Approval of an Alcoholic Beverage Control License - Person to Person Transfer of Liquor License #0505-33-017-007 from the Bay House Restaurant to PRJ2, LLC t/a The Local Tavern

Administrative Reports

Treasurer

Public Comment

Council Comments

Adjourn

COUNCIL MEETING MINUTES – April 21, 2025

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on April 21, 2025 at 5:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember Joseph Wareham
Councilmember Roland Roy, Jr.
Deputy Mayor Kevin Coombs
Mayor Frank Sippel

Also present: Michael Laffey, Township Manager, Robert Belasco, Township Solicitor and Karen Fournier, Deputy Township Clerk

Consent Agenda

Approval of Minutes – April 7, 2025

Res. #2025-164 Authorization for the Payment of Vouchers \$361,439.86

Res. #2025-165 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Recycling Tonnage Grant \$36,957.49)

Res. #2025-166 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A: 4-87, Chapter 159 (Local Rec Improvement Grant \$92,000)

Res. #2025-167 Authorization for the Payout of Accumulated Compensatory Time (M. Perry \$10,323.08)

Res. #2025-168 A Resolution of the Township of Lower Canceling Certain Taxes per Agreement/Resolution

Res. #2025-169 Authorizing the Disposal of Township of Lower Surplus No Longer Needed for Public Use

Res. #2025-170 A Resolution Authorizing and Approving a Shared Service Agreement Between the Township of Lower and the Delaware River and Bay Authority In Connection With the Summer Concert Series at the Cape May Ferry Terminal

Res. #2025-171 Bid Acceptance and Contract Award for the Third-Party Management of the Lower Township Police Department's Outside Contract (Extra Duty) Program

Res. #2025-172 A Resolution Requesting that the County of Cape May Relocate A Pedestrian Crosswalk Located on Sunset Boulevard (CR606) in Connection With its Shared Use Pathway and Road Reconstruction Project

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
WAREHAM		X	X				
ROY			X				
COOMBS			X				
SIPPEL	X		X				

Regular Agenda

Ord #2025-10 An Ordinance Amending Chapter 400, Land Development, Article X, Fees for Conditional Uses, Guarantees, Bonds, Inspections and Off-Tract Improvements, Subsection 80 (A), Fees to Update the Fees Associated with Land Development Applications. This is the second reading and public hearing for this Ordinance. This Ordinance has been posted, published and made available to the public.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM			X				
ROY			X				
COOMBS		X	X				
SIPPEL			X				

Ord #2025-11 An Ordinance Amending Chapter 235, Construction Codes, Uniform, Subsection 4, Fees; Surcharge Fees, to Eliminate and/or Modify Certain Construction Permit Application Fees to Ensure Consistency with the New Jersey Uniform Construction Code This is the second reading and public hearing for this Ordinance. This Ordinance has been posted, published and made available to the public.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
WAREHAM			X				
ROY		X	X				
COOMBS	X		X				
SIPPEL			X				

Ord. #2025-12 Bond Ordinance Providing for Various 2025 Capital Improvements, By and in the Township of Lower, in the County of Cape May, State of New Jersey Appropriating \$2,880,000 Therefore, and Authorizing the Issuance of \$2,735,000 Bonds or Notes of the Township to Finance Part of the Costs Thereof. This is the second reading and public hearing for this Ordinance. This Ordinance has been posted, published and made available to the public.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
WAREHAM		X	X				
ROY	X		X				
COOMBS			X				
SIPPEL			X				

Engineer Report

Will Hanson gave Council an update on the following Capital projects being handled by DeBlasio & Associates, including: Rotary Community Park Renovations; Bay Outfall Extensions; Delaware Bay Drive Pump House Outfall Extension; Reconstruction of Ridgewood Avenue; 2023 Stormwater GIS Mapping Services; David Douglass Sr. Memorial Park Renovations; Public Works Building Concept Design; Holmes, Gorham & Scott Avenues Storm Sewer & Roadway Improvement Project; Municipal Pool Building; Reconstruction of Beach Avenue; MS4 Compliance; Resurfacing of Cardinal Avenue; and Bayshore Road Pickleball Courts.

Administrative Reports

Clerk, Dog, Vital

Public Comment – no comments

Manager's Report

Manager Laffey thanked Council for approving Resolution #2025-172 and gave an update on his communication with the County regarding improvements for Sunset Blvd.
Manager Laffey recognized Eileen Kreis on her retirement and thanked her for 26+ years of service to the Township.

Council Comments

Mayor Sippel announced the following: Youth Flag Football Registration, Youth Summer Camps, VFW Memorial Day Service, and Business Community Night at NASW.
Mayor Sippel also thanked Eileen Kreis for her years of service.

Deputy Mayor Coombs thanked Eileen Kreis for her years of service and congratulated her on retirement.

Councilmember Roy congratulated Eileen Kreis on her retirement and gave an update on safety improvements at Schellenger's Landing.

Councilmember Wareham gave an update on County Roads Resurfacing and Improvement Projects and Upcoming Bridge Projects within the Township.

Mayor Sippel requested trying to move the date up for Town Bank Road improvements.

Councilmember Conrad announced the upcoming Family Fun Night at Clem Mulligan Park and the Longest Yarn D-Day exhibit at NASW. He also expressed gratitude to Eileen Kreis for her service to the Township and Veterans.

Mr. Greenfield inquired about Fishing Creek Road improvements and congratulated Eileen Kreis on retirement. Manager Laffey informed that Phase 2 of Fishing Creek Road is under evaluation due to federal and state funding.

Adjournment

There being no further business to address, motion to adjourn moved by Deputy Mayor Coombs, seconded by Councilmember Roy. Motion to adjourn was unanimous. Meeting adjourned at 5:26 p.m.

Frank Sippel, Mayor

Township Clerk

Approved:

Resolution #2025-173

Lower Township
Bill List By Vendor Id

04/30/2025

01:29 PM

Ranges		Item Status		Purchase Types		Misc	
Range: First to Last Rcvd Batch Id Range: First to Last		Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y		Bid: Y State: Y Other: Y Exempt: Y		P.O. Type: All Include Project Line Yes Items: Format: Condensed Include Non-Budgeted: Y Vendors: All	
Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00134	ATLANTIC COUNTY JOINT INS FUND						
25-00028	01/03/25	2025 JIF PAYMENT \$1,155,672.00	Open	\$288,918.00	\$0.00		
00153	ATLANTIC CITY ELECTRIC*						
25-01103	04/29/25	ATLANTIC CITY ELECTRIC- APRIL	Open	\$8,298.29	\$0.00		
00179	AVERY TEITLER						
25-01034	04/21/25	PB RESOLUTION VOUCHERS	Open	\$600.00	\$0.00		
25-01035	04/21/25	PB SOLICITOR APRIL SALARY	Open	\$834.00	\$0.00		
		Vendor Total:		\$1,434.00			
00199	AUTO ZONE INC						
25-01092	04/28/25	BATTERY/DPW	Open	\$217.99	\$0.00		
00301	BELMONT AND CRYSTAL SPRINGS*						
25-00988	04/14/25	COURT WATER DELIVERY 3/2025	Open	\$28.98	\$0.00		
25-01015	04/17/25	TOWNHALL WATER MARCH	Open	\$89.18	\$0.00		
		Vendor Total:		\$118.16			
00419	RICHARD M BRASLOW, ESQ						
25-00953	04/14/25	Fire districts election prepar	Open	\$225.00	\$0.00		
00540	CAM-DEN GLASS OF VILLAS*						
25-00966	04/14/25	TEMPERED GLASS FOR BUS STOP	Open	\$410.00	\$0.00		
00611	COUNTY OF CAPE MAY (FUEL)						
25-01059	04/23/25	GASOLILNE/DIESEL/MARCH	Open	\$21,746.08	\$0.00		
00651	MUNICIPAL UTIL AUTH DUMP FEES						
25-01012	04/16/25	DISPOSAL FEE MARCH 2025	Open	\$65,863.58	\$0.00		
00825	COMCAST INTERNET						
25-01104	04/29/25	COMCAST APRIL/MAY 2025	Open	\$1,621.13	\$0.00		
01125	MARGARET CROMPTON						
25-00029	01/03/25	CONTRACTUAL REIMBURSEMENT M	Open	\$100.00	\$0.00		B
01200	DELTA DENTAL PLAN OF NJ						
25-01112	04/29/25	APRIL 2025 DELTA ADMIN	Open	\$1,419.33	\$0.00		
01590	FORD, SCOTT & ASSOCIATES						
25-00568	02/25/25	RES 25-16 DNE \$43K	Open	\$18,000.00	\$0.00		
01603	GENERAL CODE PUBLISHERS*						
25-01100	04/28/25	Sup #44	Open	\$2,036.00	\$0.00		
01653	GENTILINI FORD						

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
01653		GENTILINI FORD ~	<i>Account Continued</i>				
25-00972	04/14/25	PARTS FOR VEHICLES/DPW	Open	\$2,464.01	\$0.00		
01690		GRANTURK EQUIPMENT CO*					
25-01016	04/17/25	CONVEYOR BELT/DPW/MARCH	Open	\$3,114.53	\$0.00		
25-01017	04/17/25	REAR CURTAIN/DPW/FEB.	Open	\$3,240.91	\$0.00		
25-01018	04/17/25	CONVEYOR GUIDES/DPW/APRIL	Open	\$2,109.05	\$0.00		
		Vendor Total:		\$8,464.49			
01806		ANTHONY J HARVATT, II, ESQ					
25-01021	04/17/25	ZIMICK V. LOWER TWP ZBA	Open	\$315.00	\$0.00		
25-01022	04/17/25	CAPE MAY INLET MARINA V. ZBA	Open	\$520.00	\$0.00		
25-01023	04/17/25	ZBA SOLICITOR SALARY	Open	\$834.00	\$0.00		
		Vendor Total:		\$1,669.00			
01873		HOME DEPOT*					
25-00593	02/28/25	MATERIALS FOR RESCUE REPAIRS	Open	\$2,894.30	\$0.00		
25-00999	04/14/25	PAINT FOR POOL HOUSE	Open	\$152.05	\$0.00		
		Vendor Total:		\$3,046.35			
02025		HUNTER JERSEY PETERBILT~					
25-01093	04/28/25	PARTS FOR TRUCKS/DPW	Open	\$129.17	\$0.00		
02247		LAWSON PRODUCTS, INC. ~					
25-00980	04/14/25	SUPPLIES GARAGE/DPW	Open	\$745.77	\$0.00		
02538		MARSH & MCLENNAN AGENCY, LLC					
25-00025	01/03/25	RES#2025-13 DNE \$40K	Open	\$3,333.33	\$0.00		B
02935		MUNICIPAL TOY CO, INC*					
25-00699	03/12/25	EASTER CANDY FILLED EGGS	Open	\$1,800.00	\$0.00		
03026		*NJ STATE HEALTH BENEFITS WIRE					
25-01084	04/28/25	MAY 2025 NJSHBP ACTIVE	Open	\$248,210.04	\$0.00		
25-01085	04/28/25	MAY 2025 NJSHBP RETIREE	Open	\$128,990.06	\$0.00		
		Vendor Total:		\$377,200.10			
03305		PEDRONI FUEL*					
25-01090	04/28/25	NO LEAD GAS/DPW	Open	\$541.32	\$0.00		
03518		RIGGINS, INC.*					
25-01011	04/16/25	OFF HIGHWAY DIESEL/DPW/APRIL	Open	\$800.84	\$0.00		
03692		SOUTH JERSEY GAS CO*					
25-01102	04/29/25	SJG USAGE 3/16- 4/14/2025	Open	\$12.67	\$0.00		
03904		LOWE'S HOME CENTER INC*					
25-01082	04/28/25	CONCRETE ADDITIVE FOR PAINT	Open	\$85.32	\$0.00		
03958		DEBORAH VAN MOURIK					
25-00582	02/26/25	RETIREE SUPPLEMENT 1250 PER	Open	\$708.00	\$0.00		B

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
04089 25-00743	03/21/25	WIZARD'S FESTIVAL OF FUN, INC* BALLOONATIC FOR EGG HUNT	Open	\$750.00	\$0.00		
04097 25-01056 25-01057	04/23/25 04/23/25	CINTAS FIRST AID AND SAFETY* COURT MEDICINE CABINET SERVICE PD Supplies	Open Open	\$41.11 \$47.15	\$0.00 \$0.00		
Vendor Total:				\$88.26			
04123 25-01061	04/23/25	TAMMY DECKER REIMBURSEMENT-BASKETBALL	Open	\$15.00	\$0.00		
04204 25-00220	01/21/25	ZACHARY ZELWAK MEDICARE SUPPLEMENT	Open	\$304.00	\$0.00		B
5022 25-00094	01/13/25	INSTITUTE FOR FORENSIC PSYCHO* PSYCHOLOGICAL EVAL 3 CANDIDATE	Open	\$1,650.00	\$0.00		
6059 25-01119	04/30/25	USABLE LIFE MAY 2025 LIFE INSURANCE	Open	\$945.00	\$0.00		
6063 25-01095	04/28/25	CAPE MINING & RECYCLING, LLC* 1-5 RECYCLED CONCRETE/DPW	Open	\$28.42	\$0.00		
6071 25-00950	04/14/25	UNITED UNIFORMS LIMITED LIAB* 2 UNIFORM PANTS - J. ELWELL	Open	\$190.00	\$0.00		
6081 25-01068	04/23/25	SCOTT DOYLE LACROSSE OFFICIAL 4/5/2025	Open	\$70.00	\$0.00		
7153 25-01083	04/28/25	SUSAN ZACCAGNINO LACROSSE OFFICIAL	Open	\$140.00	\$0.00		
7168 25-01063 25-01064 25-01065	04/23/25 04/23/25 04/23/25	SEAN COLLINS LACROSSE OFFICIAL 3/29/25 LACROSSE OFFICIAL 4/5/2025 LACROSSE OFFICIAL 4/12/2025	Open Open Open	\$175.00 \$105.00 \$70.00	\$0.00 \$0.00 \$0.00		
Vendor Total:				\$350.00			
7196 25-00027	01/03/25	LAUREN HUGGINS SUIT RES#2025-07 2025 PUBLIC INFO	Open	\$1,356.67	\$0.00		B
7354 25-01094	04/28/25	FLEETPRIDE INC.* PARTS/DPW	Open	\$222.87	\$0.00		
7380 25-01062	04/23/25	GAILE ROCKEY LACROSSE OFFICIAL 4/5/2025	Open	\$140.00	\$0.00		
7391 25-01066 25-01067	04/23/25 04/23/25	ANDREW WELSH LACROSSE OFFICIAL 4/5/2025 LACROSSE OFFICIAL 4/12/2025	Open Open	\$140.00 \$140.00	\$0.00 \$0.00		
Vendor Total:				\$280.00			

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
7391		ANDREW WELSH	<i>Account Continued</i>				
7441 25-01030	04/21/25	ARCHER & GREINER* 2025 BOND ORDINANCE 25-12	Open	\$600.00	\$0.00		
7618 25-00787	03/25/25	MEGONIGAL ELECTRIC LLC UPGRADES/ ELECTRIC SYSTEM OHIO	Open	\$5,200.00	\$0.00		
7751 25-01052	04/23/25	HOFFMAN'S EXTERMINATING HOFFMANS ANNUAL BILLING- 2025	Open	\$2,568.00	\$0.00		
7762 25-01109	04/29/25	STEVE MICCICHE VISION REIMBURSEMENT	Open	\$390.00	\$0.00		
7771 25-01089	04/28/25	CITY OF WILDWOOD 2025 EMS INTERLOCAL	Open	\$5,000.00	\$0.00		
7772 25-00590	02/28/25	PIONEER ATHLETICS* PAINT FOR FIELDS	Open	\$995.00	\$0.00		
25-00909	04/07/25	PAINT STICKS FOR FIELDS	Open	\$274.58	\$0.00		
		Vendor Total:		\$1,269.58			
7921 25-01106	04/29/25	WILLIAM PORCH VISION REIMBURSEMENT	Open	\$305.00	\$0.00		
7923 25-01108	04/29/25	THOMAS SHOUGH VISION REIMBURSEMENT	Open	\$175.00	\$0.00		
7929 25-00602	03/03/25	AMAZON CAPITAL SERVICES, INC ~ SUPPLIES	Open	\$1,049.02	\$0.00		
25-00964	04/14/25	DAILY LOG BOOKS	Open	\$79.90	\$0.00		
25-00969	04/14/25	COURT OFFICE SUPPLIES	Open	\$126.31	\$0.00		
25-01031	04/21/25	4/17/25 CLERKS SUPPLIES	Open	\$128.15	\$0.00		
		Vendor Total:		\$1,383.38			
8131 25-01053	04/23/25	DOCUVAULT SECURE SHREDDING LC~ FEBRUARY AND MARCH SHREDDING	Open	\$638.10	\$0.00		
8175 25-01033	04/21/25	INTEGRITY INTERPRETING LLC COURT INTERPRETING 3/2025	Open	\$106.75	\$0.00		
8214 25-01070	04/23/25	USPS DELIVERY UNEMPLOYENT	Open	\$31.40	\$0.00		PC1
8439 25-00637	03/06/25	J&D SERVICES LLC RES#25-49 FERTILIZING SERVICES	Open	\$3,434.00	\$0.00		B
8564 25-00304	01/27/25	MATTHEW REILLY 2025 EQUIPMENT ALLOWANCE	Open	\$65.99	\$0.00		B
8721 25-00022	01/03/25	BLANEY, DONOHUE, & WEINBERG PC RES#2025-03 LABOR DNE \$40K	Open	\$3,679.50	\$0.00		B

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
8721		BLANEY, DONOHUE, & WEINBERG PC		<i>Account Continued</i>			
25-00023	01/03/25	RES#2025-04 PROSECUTOR DNE 40k	Open	\$3,750.00	\$0.00		B
25-00024	01/03/25	RES#2025-04 WWC DNE \$10K	Open	\$833.33	\$0.00		
		Vendor Total:		\$8,262.83			
8831		SOUTH JERSEY INTERPRETERS LLC					
25-00790	03/25/25	COURT SPANISH INTERPRETER	Open	\$200.00	\$0.00		
8837		REBECCA BLANDA					
25-01107	04/29/25	VISION REIMBURSEMENT	Open	\$75.00	\$0.00		
8849		HORNER ENTERPRISES LLC					
25-01060	04/23/25	RES#2025-158 INFLATABLES 4/19	Open	\$1,805.00	\$0.00		
9026		STARR SEPTIC LLC ~					
25-00960	04/14/25	LUXURY BATHROOM /DPW/APRIL	Open	\$948.00	\$0.00		
9141		CITY OF WILDWOOD WATER UTILITY					
25-01054	04/23/25	237 E ROCHESTER- WATER BILL	Open	\$303.50	\$0.00		
9149		PAVING PLUS LLC					
24-00790	03/25/24	RES 24-111 NJDOT WW LT-C-034	Open	\$10,494.63	\$0.00		B
9216		ATLANTICARE REGIONAL MEDICAL					
25-00043	01/07/25	RES#2024-229 YEAR 1	Open	\$5,000.00	\$0.00		B
9309		NICHOLAS ROMANTINO					
24-03334	12/04/24	2024 EQUIPMENT ALLOWANCE	Open	\$62.50	\$0.00		
25-00305	01/27/25	2025 EQUIPMENT ALLOWANCE	Open	\$14.26	\$0.00		B
		Vendor Total:		\$76.76			
9316		THE BELASCO LAW FIRM LLC					
25-00020	01/03/25	RES#2025-01 DNE \$40k	Open	\$3,333.33	\$0.00		B
9349		DATUM FILING SYSTEMS INC.					
25-00604	03/03/25	BOCA STORAGE SHELVES	Open	\$9,991.26	\$0.00		
9371		ROBERT STALEY					
25-01027	04/21/25	RELEASE OF DEMO BOND	Open	\$2,500.00	\$0.00		
9372		SEA HAVEN HOMES LLC					
25-01028	04/21/25	RELEASE OF BOND & ESCROW	Open	\$31,355.29	\$0.00		
9374		GIANNA VALLESE					
25-01079	04/28/25	LACROSSE OFFICIAL	Open	\$140.00	\$0.00		
BIRCH		BIRCH'S COMMUNICATIONS LLC*					
25-01025	04/21/25	MATERIALS/VEHICLE/DPW	Open	\$345.00	\$0.00		
G-UNITED		UNITED UNIFORM					
24-03401	12/10/24	UNIFORMS	Open	\$1,308.00	\$0.00		

Vendor # P.O. #	Name PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
KELLE005 25-00946	04/14/25	KELLEIGH TOMMASSELLO FACE PAINTER -EASTER EGG HUNT	Open	\$300.00	\$0.00		
LOWER 25-01032	04/21/25	LOWER TOWNSHIP DIFFERENCE CARD 4-1 TO 4-16	Open	\$16,706.10	\$0.00		
SIXSM 25-00765	03/21/25	LLOYD SIXSMITH* RAB Shirts	Open	\$291.55	\$0.00		
SMITHS 25-01105	04/29/25	SHEILA D SMITH MEDICARE SUPPLEMENT	Open	\$219.23	\$0.00		

Total Purchase Orders: 96 Total P.O. Line Items: 0 Total List Amount: \$932,760.83 Total Void Amount: \$0.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-173

Title: AUTHORIZING PAYMENT OF VOUCHERS

<u>VENDOR</u>	<u>CHECK #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
State of New Jersey	#4027	1st QTR Unemployment	\$14.49
E-Z Pass	#6398	Replenish All Accounts	\$2,500.00

TOTAL MANUAL CHECKS: \$2514.49
TOTAL COMPUTER GENERATED: \$932,760.83

TOTAL BILL LIST \$935,275.32

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held *May 5, 2025*

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-174

Title: AUTHORIZING PAY OUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated sick, vacation and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Reed that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that a payment due to Eileen Kreis in the amount of \$22,218.72 is authorized and is chargeable to Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
WAREHAM						
ROY						
COOMBS						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 5, 2025.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER
RETIREMENT PAYOUT ANALYSIS
DATE:

EMPLOYEE: Kreis, Eileen
 DATE OF RETIREMENT: 5/1/2025
 DATE OF PAYMENT: _____
 RESOLUTION #: _____

Annual Salary:	\$77,823.07
Hourly Rate:	\$42.76
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	3.00	42.76	128.28
Personal	9.90	42.76	423.49
Sick	420.00	42.76	17,959.17
Vacation	86.71	42.76	3,707.78
Other			
Terminal Leave Payout			\$22,218.72

	(A)	(B)	(C)	(B * C)	(E)	A + D - E
	Carryover	Annual	17 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid
Comp	0.00	0.00	0.00	3.00	0.00	3.00
Personal	0.75	28.00	0.33	9.15	0.00	9.90
Sick	611.75	105.00	0.33	34.33	146.00	420.00
Vacation	36.50	175.00	0.33	57.21	7.00	86.71
						Days

840 HRS MAX

Accrual and time used are current to 04/24/25 subject to change if time is used or not currently reported.

Employee Signature: _____
 Date: _____

Treasurer's Signature: _____
 Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-175

**Title: APPROVAL FOR GREATER CAPE MAY ELKS LODGE 2839 TO CONDUCT
A FLEA MARKET**

WHEREAS, Section 359-13 of the Code of Lower Township prohibits outdoor flea markets within the confines of Lower Township except as provided for in Section 359.13; and

WHEREAS, Section 359-13 of the General Ordinances of the Township of Lower permits non-profit, charitable, civic and religious organizations to conduct outdoor flea markets within the confines of the Township if approved by the Township Council; and

WHEREAS, the Township Council has reviewed the request from Greater Cape May Elks Lodge 2839 to conduct a flea market on June 28, 2025 at 917 Bayshore Road; and

WHEREAS, the Council has determined the applicant meets the ordinance requirements of a non-profit, charitable, civic and/or religious organization.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that approval is hereby granted.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 5, 2025.

Julie A Picard, Township Clerk



Greater Cape May Elks Lodge 2839

917 Bayshore Rd. Villas, NJ 08251 609-770-7314

Elks2839@gmail.com

Exalted Ruler
Tina Lennon

Secretary
MaryEllen Donlon

Trustee
Walter Lesyk Jr.

April 4th 2025

To Whom it may concern:

We respectfully request to have a outside Yard Sale/Flea Market in our parking lot located at 917 Bayshore Rd Villas, New Jersey 08251 on Saturday June 28th 2023 7 Am – 2 PM

Thanking you in advance

Judy Titus
Chairperson Yard Sale committee

Tina Lennon
Exalted Ruler

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-176

Title: AUTHORIZATION FOR USE OF DONATED FUNDS

WHEREAS, the Township of Lower receives general donations from time-to time; and

WHEREAS, authorization is recommended to utilize donated monies not earmarked by the Donor as to its usage.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey authorizes the Lower Township Manager, in consultation with Mayor and Council, to approve usage of donated funds towards any expenditure that promotes the general health, safety and welfare of the Township as well as any program or public event that helps build our community.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
WAREHAM						
ROY						
COOMBS						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held May 5, 2025.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-177

Title: APPROVAL OF CHANGE ORDER #1 FOR REMINGTON & VERNICK ENGINEERS SERVICES FOR THE DESIGN PHASE FOR THE HVAC REPLACEMENT PROJECT AT THE TOWNSHIP OF LOWER MUNICIPAL BUILDING AND CONSTRUCTION & ZONING BUILDING

WHEREAS, Remington & Vernick Engineers were awarded a professional Service Contract by Resolution #2025-78 on January 22, 2025 to investigate the design for the Municipal Building and Construction and Zoning Building for \$14,900.00; and

WHEREAS, Remington & Vernick Engineers provided a proposal to provide Design Phase for the Municipal Building and Construction and Zoning Building services including: Preparation of Bid Documents, Bid Coordination for a fee of \$74,000.00; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: Ord #24-04 C-04-55-439-910

Signature: *Lauren Read*
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding is awarded as follows:

1. The Proposal between Remington & Vernick Engineers and the Township of Lower, in the form attached hereto as EXHIBIT A, for an amount of \$74,000.00 is hereby approved:

Engineering Design and Bidding Services:

Total \$74,000.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Change Order #1 for Remington & Vernick Engineers is hereby approved to increase the contract total to \$88,900.00.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 5, 2025.

Julie A Picard, Township Clerk



**REMINGTON
& VERNICK
ENGINEERS**

4907 New Jersey Avenue
Wildwood, NJ 08260
O: (609) 522-5150
F: (609) 522-5313

April 24, 2025

Ms. Margaret Vitelli
Purchasing Agent
2600 Bayshore Rd
Villas, NJ 08251

**Subj: Proposal for Engineering Design Services
HVAC Replacement Project at
Township Hall and Construction & Zoning Building
Township of Lower, Cape May County, NJ
Proposal No. 2025-226**

Dear Ms. Vitelli:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to submit our proposal to provide Professional Engineering Services for the above referenced project. Our engineering staff is fully trained in all of the required disciplines and has all the skills necessary for this project. A description of the services to be provided for this project is as outlined below.

Project Scope

In general, the scope of work for this project consists of the replacement of existing HVAC system components throughout the Township Hall and Construction and Zoning Buildings. The below scope is based on previous conversations with your office and the feasibility study that our office prepared:

1. Township Hall

- a. The proposed scope of work consists of the following:
 - i. Replace RTU-1 and RTU-2 with single-zone, packaged DX cooling with gas-fired heating rooftop units.
 - ii. Replace RTU-3 with a single-zone, packaged DX cooling with gas-fired heating rooftop units.
 - iii. Replace RTU-4 with a single-zone, packaged DX cooling with gas-fired heating rooftop units.
 - iv. Replace RTU-5 with a single-zone, packaged DX cooling with gas-fired heating rooftop units.
 - v. Replace RTU-6 with a single-zone, packaged DX cooling with gas-fired heating rooftop units.
- b. Replace existing ductwork, and accessories as required to install the new units.
- c. Provide electrical work including but not limited to wiring, conduit, and panels as required to support the new installation.
- d. Provide structural support as required to support the new installation.

2. Construction and Zoning Building

- a. The proposed scope of work consists of the replacement of two (2) packaged DX cooling rooftop units. RTU-1 and RTU-2 will be replaced with single-zone, packaged DX cooling with gas-fired heating rooftop units.
- b. Replace existing ductwork, piping, and accessories as required to install the new unit.
- c. Provide new electrical power circuits, panels, etc. including but not limited to wiring, and conduit as required to support the new installation.
- d. Provide structural work as required to support the new installation.
- e. The existing hot water boiler system will be demolished in its entirety. All associated piping, equipment, controls, etc will be demolished.

- f. The existing hot water cabinet unit heaters will be replaced with electric cabinet unit heaters.

We will provide all Mechanical, Electrical, and Plumbing (MEP) Engineering Services for the above work. Our office will also provide any Structural Engineering services to support HVAC equipment as necessary with our licensed in-house Structural Engineers. All new equipment will comply with all industry standards and codes, including but not limited to the International Mechanical Code and ASHRAE 90.1 for energy efficiency and Indoor Air Quality. Based on the design of the work, an electrical service upgrade may be required. The cost for a service upgrade has been excluded for now.

Our engineering services will be provided as follows:

FINAL ENGINEERING DESIGN

Upon approval of the scope of work from the owner, RVE will proceed with the preparation of plans and specifications for bidding and contractor purposes. Our MEP staff will perform heating & cooling load calculations, evaluate code requirements, visit the existing site, and perform all other required engineering design services. Our office will prepare the drawings and technical specifications setting forth in detail the requirements for the construction of the project. Drawings will be prepared in AutoCAD compatible format or in such reasonable form as required. Technical specifications will be prepared in Microsoft Word format.

The drawings and specifications will be suitable for permitting and construction purposes. The documents will contain all necessary information for the construction of the project, including materials, equipment, component systems and types of construction or installation as may be appropriate, all of which are to be approved by the Township. Our office will attend meetings with your office as necessary during the design phase to coordinate the requirements for the proposed HVAC systems. Our office will perform site visits as necessary to verify the existing conditions.

ADVERTISEMENT & BIDDING SUPPORT

- Prepare a Notice to Bidders and coordinate the bid advertisement.
- Prepare responses for addenda to clarify the intent of the project documents, as required during the bidding period.
- Review and provide response to requests for information during the bidding period.
- Attend a pre-bid meeting during the bidding period if project requires a pre-bid.
- Open bids and prepare a bid tabulation.
- Review and provide an award recommendation.

Construction Cost Estimate

The following is the construction cost estimates previously provided to the Township by RVE:

Township Hall	\$ 771,100.00
<u>Construction and Zoning Building</u>	<u>\$ 294,800.00</u>
TOTAL	\$ 1,065,900.00

Cost of Services

Services as outlined in this proposal will be provided for a lump sum fee of **\$74,000.00** to be invoiced monthly on a percent-complete basis.


Proposal for Engineering Design Services
HVAC Replacement Project at
Township Hall and Construction & Zoning Building
April 24, 2025
Page 3

Exclusions

- Permitting fees
- Design for electrical service upgrades (if required)
- Construction phase services

We trust the information provided meets your requirements. Work will begin immediately upon receipt of a Notice to Proceed. Remington & Vernick Engineers looks forward to working with the Township on this important project. Should you have any questions or require additional information, please contact Lia Domico at our Wildwood office at (609) 522-5150.

Sincerely,
REMINGTON & VERNICK ENGINEERS



Edward D. Dennis Jr., PE, PP,
CME Principal



Lia J. Domico
Project Manager

cc: Mike Laffey, Township Manager
Gary Douglass, Superintendent of Public Works
Michael Gebhardt
Brian Gregg
Abigail Daly
Debra Shields

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-178

Title: **APPROVING A PROFESSIONAL SERVICE CONTRACT WITH DeBLASIO & ASSOCIATES FOR THE CLEM MULLIGAN SPORTS COMPLEX STORM SEWER PUMP STATION (LT-C-067)**

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 *et seq.* to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, DeBlasio & Associates provided a proposal for the Clem Mulligan Sports Complex Storm Sewer Pump Station for a fee of \$23,000.00 ; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: C-04-55-437-910

Signature: *Lauren Read*
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, a Professional Service Contract without public bidding is awarded as follows The Proposal between DeBlasio & Associates and the Township of Lower, in the form attached hereto as EXHIBIT A in the amount of \$23,000.00 is hereby approved:

Survey & Base Mapping	
Public Bidding Services	
Design Plans and Specifications	
Total	\$23,000.00

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 5, 2025.

Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

May 1, 2025

VIA EMAIL

Gary Douglass, Superintendent of Public Works
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ - REVISED
Clem Mulligan Sports Complex Storm Sewer Pump Station
D&A File #: LT-C-067**

Dear Gary:

DeBlasio & Associates, P.C. is pleased to provide our **REVISED** proposal for professional engineering phase services for the **Clem Mulligan Sports Complex Storm Sewer Pump Station**. The park has been experiencing recurring flooding in the southeast (SE) corner of the property, which has diminished the usability of this area and caused flooding in neighboring properties. It appears that the flooding is primarily caused by the grading of the site towards the SE corner of the property, creating a localized low point. Stormwater runoff accumulates in this area as there is no adequate outlet for conveyance. As a result, even moderate rainfall leads to pooling of water and spilling over into neighboring properties.

Based on our conversations, it is our understanding that the Township would like to construct a small storm sewer pump station to mitigate the flooding.

To complete the above referenced scope of work, our professional service fee is listed below:

➤ Engineering Phase Cost:	\$ 23,000.00
• Survey & Base Mapping	
• Public Bidding Services	
• Design Plans and Specifications	
Total Estimated Project Cost:	\$ 23,000.00

Please note that this proposal does not include any construction phase services. Upon your request a separate proposal can be provided for this.

Enclosed please find one (1) copy of the Engineer's Estimate of Construction Cost for your information.

Should you have any questions or require additional information, please do not hesitate to contact me at our office. We thank you for the opportunity to submit this proposal.

Very truly yours,
DeBlasio & Associates, P.C.

A handwritten signature in black ink, appearing to read "Marc DeBlasio".

Marc DeBlasio, P.E., P.P., C.M.E.

President

T: 609-854-3311

Marc@deblasioassoc.com

cc: Mayor Frank Sippel (via email)
Michael Laffey, Manager (via email)
Margaret Vitelli, QPA (via email)
Julie Picard, Clerk (via email)
Finance (via email)

ENGINEER'S CONSTRUCTION COST ESTIMATE

Client:
TOWNSHIP OF LOWER
Date:
April 29, 2025
Project Name:
CLEM MULLIGAN SPORTS COMPLEX PUMP STATION

D&A Project #: LT-C-067

N	DESCRIPTION	UNITS	PLAN QUANTITY	IF & WHERE DIRECTED	CONTRACT QUANTITY	EST. UNIT PRICE	BID AMOUNT
1	CLEARING SITE	LUMP SUM	LUMP SUM	LUMP SUM	LUMP SUM	\$2,000.00	\$2,000.00
2	CONCRETE DRIVEWAY, 6" THICK (IF & WHERE DIRECTED)	S.Y.	0	5	5	\$200.00	\$1,000.00
3	PREFABRICATED PUMP STATION (SINGLE PHASE/S HP PUMPS)	LUMP SUM	LUMP SUM	0	LUMP SUM	\$80,000.00	\$80,000.00
4	INLETS, TYPE "A"	UNIT	2	0	2	\$4,700.00	\$9,400.00
5	STORMWATER MANHOLE	UNIT	1	0	1	\$5,000.00	\$5,000.00
6	6" POLYVINYL CHLORIDE (PVC) STORMWATER SEWER MAIN, SDR 35	L.F.	300	20	320	\$110.00	\$35,200.00

Subtotal, Items 1-6: \$132,600.00

10% Contingency: \$6,630.00

Total Estimated Construction Cost: \$139,230.00

The above cost estimate is an approximation of the probable construction cost based upon recent bid prices and assumes that the Contractor will pay wages on this project in conformance with the New Jersey Prevailing Wage Rate Act and Federal Davis Bacon Wage Act. DeBlasio & Associates, P.C. cannot and does not guarantee that proposals, bids or actual costs will not vary from these opinions of probable costs.

Prepared by:



Marc DeBlasio, P.E., P.P., C.M.E.
Township Engineer

4/29/2025
Date

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-179

Title: **APPROVAL OF AN ALCOHOLIC BEVERAGE CONTROL LICENSE PLACE TO PLACE
TRANSFER – EXPANSION OF LICENSED PREMISES – LICENSE #0505-33-012-012;
R L FARMS t/a FISH HOUSE**

WHEREAS, an application has been filed for a Place to Place Transfer **Expansion of Premises** of Plenary Retail Consumption License 0505-33-012-012, issued to R L Farms, Inc t/a Fish House for premises located at 502 Sunset Boulevard, Lower Township, New Jersey, for purposes of expanding the premises under license wherein the sale, service and storage of alcoholic beverages are authorized; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term.

NOW, THEREFORE, BE IT RESOLVED that the Lower Township Council does hereby approve effective May 6, 2025, the expansion of the aforesaid Plenary Retail Consumption license #0505-33-012-012, licensed premises located at 502 Sunset Boulevard, Lower Township New Jersey, to place under license the area delineated in the application form and the sketch of the licensed premises attached thereto.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 5, 2025.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-180

**Title APPROVAL OF AN ALCOHOLIC BEVERAGE CONTROL LICENSE - PERSON TO PERSON
TRANSFER OF LIQUOR LICENSE 0505-33-017-007 FROM THE BAY HOUSE RESTAURANT TO
PRJ2, LLC t/a THE LOCAL TAVERN**

WHEREAS, an application has been filed for a person-to-person transfer of Plenary Retail Consumption License #0505-33-017-007 heretofore issued to PRJ2, LLC t/a The Local Tavern; for the premises located at 5-7 W Delaware Parkway, also known as 1075 Bayshore Road, Lower Township, New Jersey; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid and the license will be renewed for the new license term under separate Resolution; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

NOW, THEREFORE, BE IT RESOLVED that the Lower Township Council does hereby approve, effective May 5, 2025, the transfer of the aforesaid Plenary Retail Consumption License to PRJ2, LLC t/a The Local Tavern, and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: ** This license, subject to all its terms and conditions, is hereby transferred to PRJ2, LLC t/a The Local Tavern effective May 5, 2025.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
WAREHAM							
ROY							
COOMBS							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 5, 2025

Julie A Picard, Township Clerk

GENERAL REVENUES		FCOA	Anticipated 2025	Realized in Cash in 2025	Excess/ (Shortfall)
1. Surplus Anticipated		08-101	4,500,000.00		(4,500,000.00)
2. Surplus Anticipated With Consent of Director of Local Gov't Services		08-102			0.00
Total Surplus Anticipated		08-100	4,500,000.00		(4,500,000.00)
3. Miscellaneous Revenues - Section A: Local Revenues		XXXXXX			
Licenses:		XXXXXX			
Alcoholic Beverages		08-103	35,000.00	200.00	(34,800.00)
Other (Mercantile, campground, ice cream peddling, bingo, gravel pit)		08-104	115,000.00	187,471.90	72,471.90
Fees and Permits (Yard sale, copying fees, street opening, taxi cab, municipal fees)		08-105	72,200.00	25,545.00	(46,655.00)
Fines and Costs:		XXXXXX			
Municipal Court		08-110	59,000.00	13,172.80	(45,827.20)
Interest and Costs on Taxes		08-112	145,000.00	33,646.76	(111,353.24)
Interest on Investments and Deposits		08-113	717,591.00	158,471.32	(559,119.68)
Recreation Fees		08-105	25,000.00	7,630.00	(17,370.00)
Payments in Lieu of Taxes - Conifer		08-105	30,000.00	9,703.08	(20,296.92)
Payments in Lieu of Taxes - Yorkshire Place		08-105	15,000.00	8,925.30	(6,074.70)
Payments in Lieu of Taxes - Haven House		08-105	25,000.00	14,957.25	(10,042.75)
Payments in Lieu of Taxes - Tech Village		08-105	5,000.00	3,076.66	(1,923.34)
Bulk Trash Receipts		08-105	65,000.00	27,435.85	(37,564.15)
Occupancy Tax		08-107	850,000.00	114,464.54	(735,535.46)
Cable Franchise Fees		08-105	125,000.00	139,696.62	14,696.62
Total Section A: Local Revenue		08-001	2,283,791.00	744,397.08	(1,539,393.92)
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations		XXXXXX	XXXXXX	XXXXXX	
Energy Receipts (PL 1997, Chapters 162 & 167)		09-202	1,493,389.00		(1,493,389.00)
Garden State Trust		09-207	127,909.00		(127,909.00)
Total Section B: State Aid Without Offsetting Appropriations		09-001	1,621,298.00		(1,621,298.00)
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (NJSA 40A: 4-36 and NJAC 5:23-4.17)		XXXXXX	XXXXXX	XXXXXX	
Uniform Construction Code Fees		08-160	420,000.00	224,945.00	(195,055.00)
Total Section C: Dedicated Uniform Construction Code Fees Offset w/Appropriations		08-002	420,000.00	224,945.00	(195,055.00)

GENERAL REVENUES				
		Anticipated	Realized in	Excess / (Shortfall)
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Shared Service Agreements Offset with Appropriations:	11-110	170,380.00	0.00	(170,380.00)
	11-108	159,650.00	0.00	(159,650.00)
	11-116	57,104.60	0.00	(57,104.60)
	11-001	387,134.60	0.00	(387,134.60)
	Total Section D: Interlocal Municipal Service Agreements Offset With Appropriations			
	Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations:			
	XXXXXX	XXXXXX	XXXXXX	
	Atlantic County JIF	5,475.00	5,475.00	0.00
	Cops in Shops	2,880.00	2,880.00	0.00
	Distracted Driving (U Text U Drive U Pay)	3,500.00	3,500.00	0.00
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Public and Private Revenues	10-508	3,500.00	3,500.00	0.00
	10-885	9,475.00	9,475.00	0.00
	10-559	200,000.00	200,000.00	0.00
	10-554	74,896.39	74,896.39	0.00
	Opicoid Settlement			
	Total Section F: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services - Public and Private Revenues			
	10-001	296,226.39	296,226.39	0.00
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Other Special Items:	XXXXXX	XXXXXX	XXXXXX	
	08-106	472,000.00	329,616.55	(142,383.45)
	Uniform Fire Safety Act	173,149.38		(173,149.38)
	08-106	400,000.00	0.00	(400,000.00)
	Uniform Fire Safety Reserve	400,000.00	27,611.73	(12,388.27)
	08-109	40,000.00	0.00	(40,000.00)
	Capital Fund - Reserve for Debt Service	160,000.00	0.00	(160,000.00)
	08-240			
	Cannabis Tax			
	08-114			
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Other Special Items	Total Section G: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services - Other Special Items			
	08-004	1,245,149.38	357,228.28	(887,921.10)

GENERAL REVENUES				
Summary of Revenues				
1. Surplus Anticipated	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	
2. Surplus Anticipated With Consent of Director of Local Gov't Services	08-101	4,500,000.00	0.00	(4,500,000.00)
	08-102	0.00	0.00	
3. Miscellaneous Revenues:				
Total Section A: Local Revenues	08-001	2,283,791.00	744,397.08	(1,539,393.92)
Total Section B: State Aid Without Offsetting Appropriations	09-001	1,621,298.00	0.00	(1,621,298.00)
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	420,000.00	224,945.00	(195,055.00)
Total Section D: Interlocal Municipal Service Agreements	11-001	387,134.60	0.00	(387,134.60)
Total Section E: Public and Private Revenues	10-001	296,226.39	296,226.39	0.00
Total Section G: Other Special Items	08-004	1,245,149.38	357,228.28	(887,921.10)
Total Miscellaneous Revenues	13-099	6,253,599.37	1,622,796.75	(4,630,802.62)
4. Receipts from Delinquent Taxes		600,000.00	154,188.01	(445,811.99)
5. Subtotal General Revenues (Items 1,2,3 and 4)		11,353,599.37	1,776,984.76	(9,576,614.61)
6. Amount to be Raised by Taxes for Support of Municipal Budget:	XXXXXX			
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	23,874,081.49	XXXXXXXXXX	
b) Addition to Local District School Tax	07-191			
Total Amount to be Raised by Taxes for Support of Municipal Budget (Quarterly reports include the tax liability to County, Schools and Fire Districts less tax revenues received)	07-199	23,874,081.49	(32,245,769.05)	(56,119,850.54)
7. Total General Revenues	13-299	35,227,680.86	(30,468,784.29)	(65,696,465.15)

8. GENERAL APPROPRIATIONS		Appropriated		Expended 2025		
		2025	for 2025 by Emergency Appropriation	Total for 2025 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
GENERAL GOVERNMENT:						
Office of the Township Council	FCOA					
	20-110					
Salaries and Wages	20-110-1	103,000.00		103,000.00	26,769.26	76,230.74
Other Expenses	20-110-2	28,050.00		28,050.00	9,836.55	18,213.45
Office of the Township Clerk	20-120					
Salaries and Wages	20-120-1	263,500.00		263,500.00	77,052.67	186,447.33
Other Expenses	20-120-2	10,700.00		10,700.00	2,631.83	8,068.17
Elections	20-120-2	10,000.00		10,000.00	0.00	10,000.00
Office of Township Solicitor	20-155					
Other Expenses	20-155-2	291,000.00		291,000.00	82,674.30	208,325.70
Office of Township Manager						
Salaries and Wages	20-100-1	345,000.00		345,000.00	84,394.56	260,605.44
Other Expenses	20-100-2	35,800.00		35,800.00	5,331.61	30,468.39
Department of Revenue and Finance	20-130					
Salaries and Wages	20-130-1	457,500.00		457,500.00	117,719.42	339,780.58
Other Expenses	20-130-2	47,270.00		47,270.00	35,792.78	11,477.22
Audit Services	20-135					
Other Expenses	20-135-2	35,620.00		35,620.00	35,420.00	200.00
Tax Assessor						
Salaries and Wages	20-150-1	236,500.00		236,500.00	65,266.23	171,233.77
Other Expenses	20-150-2	39,000.00		39,000.00	1,513.00	37,487.00

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2025	
(A) Operations - within "CAPS"	FCOA	2025	for 2025 by Emergency Appropriation	Total for 2025 as Modified by all Transfers	Paid or Charged	Reserved	
GENERAL GOVERNMENT:							
Division of Taxation	20-145						
Salaries and Wages	20-145-1	245,000.00		245,000.00	60,207.63	184,792.37	
Other Expenses:							
Liquidation of Tax Title Liens	20-145-2	5,000.00		5,000.00	531.90	4,468.10	
Miscellaneous Other Expenses	20-145-2	17,100.00		17,100.00	1,086.44	16,013.56	
Department of Planning and Development	20-170						
Salaries and Wages	20-170-1	191,500.00		191,500.00	51,225.55	140,274.45	
Other Expenses	20-170-2	13,325.00		13,325.00	2,237.00	11,088.00	
Engineering Services and Costs	20-165						
Other Expenses	20-165-2	12,000.00		12,000.00	0.00	12,000.00	
Department of Parks and Recreation	28-370						
Salaries and Wages	28-370-1	384,000.00		384,000.00	95,720.85	288,279.15	
Other Expenses	28-370-2	231,734.00		231,734.00	122,513.31	109,220.69	
Department of Public Works	26-305						
Salaries and Wages	26-305-1	3,333,000.00		3,333,000.00	903,864.92	2,429,135.08	
Other Expenses:	26-305-2						
Sanitary Landfill	26-305-2	825,000.00		825,000.00	115,310.64	709,689.36	
Miscellaneous Other Expenses	26-305-2	395,245.40		395,245.40	136,314.04	258,931.36	
Public Buildings and Grounds	20-310						
Salaries and Wages	20-310-1	194,500.00		194,500.00	54,589.52	139,910.48	
Other Expenses	20-310-2	150,525.00		150,525.00	61,466.96	89,058.04	

8. GENERAL APPROPRIATIONS						
(A) Operations - within "CAPS"	FCOA	2025	Appropriated for 2025 by Emergency Appropriation	Total for 2025 as Modified by all Transfers	Paid or Charged	Expended 2025 Reserved
PUBLIC SAFETY:						
Department of Public Safety	25-240					
Salaries and Wages	25-240-1	5,529,620.00		5,529,620.00	1,490,726.46	4,038,893.54
Other Expenses	25-240-2	353,313.00		353,313.00	62,420.74	290,892.26
DPS Building Lease	25-245-2	171,111.26		171,111.26	0.00	171,111.26
Police 911 Dispatchers	25-250					
Other Expenses	25-250-2	500,000.00		500,000.00	0.00	500,000.00
Uniform Fire Safety Act (P.L. 1983, Ch. 383)	25-265					
Salaries and Wages	25-265-1	366,149.38		366,149.38	67,773.07	298,376.31
Other Expenses	25-265-1	279,000.00		279,000.00	40,007.94	238,992.06
Emergency Management Services	25-252					
Salaries and Wages	25-252-1	35,000.00		35,000.00	5,269.29	29,730.71
Other Expenses	25-252-2	12,500.00		12,500.00	3,979.39	8,520.61
Contributions to Rescue	25-260-2	80,000.00		80,000.00	38,750.00	41,250.00
Interlocal Agreement - Fire District #3	25-263-2	23,750.00		23,750.00	0.00	23,750.00
Interlocal Agreement - Wildwood First Response	25-263-2	5,000.00		5,000.00	0.00	5,000.00
Demolition	22-195					
Other Expenses	22-195-2	34,700.00		34,700.00	0.00	34,700.00
OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:						
Municipal Land Use Law (N.J.S.A. 40: 56 D-1)						
Planning Board	21-180					
Other Expenses	21-180-2	10,450.00		10,450.00	0.00	10,450.00
Zoning Board of Adjustments	21-185					
Other Expenses	21-185-2	10,450.00		10,450.00	2,502.00	7,948.00
Animal Regulation	27-340					
Other Expenses	27-340-2	217,415.00		217,415.00	99,275.51	118,139.49
Contractual	27-340-2	21,135.00		21,135.00		0.00
Miscellaneous Other Expenses	27-340-2	21,135.00		21,135.00		

8. GENERAL APPROPRIATIONS				Appropriated		Expended 2025	
				for 2025 by Emergency Appropriation	Total for 2025 as Modified by all Transfers	Paid or Charged	Reserved
OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:		FCOA	2025				
(A) Operations - within "CAPS"							
Municipal Court		43-490					
Salaries and Wages		43-490-1	169,350.00		169,350.00	75,701.75	93,648.25
Other Expenses		43-490-2	17,750.00		17,750.00	1,237.77	16,512.23
Public Defender (P.L. 1997, C. 256)		43-495					
Salaries and Wages		43-495-1	17,500.00		17,500.00	8,346.19	9,153.81
INSURANCE							
General Liability		23-210-2	308,927.65		308,927.65		308,927.65
Workers Compensation Insurance		23-215-2	892,294.35		892,294.35	216,605.44	675,688.91
Employee Group Health		22-220-2	4,990,230.00		4,990,230.00	1,483,183.31	3,507,046.69
Salaries and Wages		23-220-1	110,000.00		110,000.00	0.00	110,000.00
Uniform Construction Code - Appropriations Offset by Dedicated Revenues							
(N.J.A.C. 5: 23-4.17)							
State Uniform Construction Code							
Construction Official		22-195					
Salaries and Wages		22-195-1	517,000.00		517,000.00	121,868.30	395,131.70
Other Expenses		22-195-2	40,850.00		40,850.00	1,356.07	39,493.93
UNCLASSIFIED:							
OTHER COMMON OPERATING FUNCTIONS							
Terminal Leave							
Salaries and Wages		30-145-1	200,000.00		200,000.00	0.00	200,000.00
Celebration of Public Events or Holidays							
(N.J.S.A. 40: 48-5.4)		30-420-2	144,100.00		144,100.00	72,420.00	71,680.00

8. GENERAL APPROPRIATIONS		Appropriated		Expended 2025		
(A) Operations - within "CAPS"	FCOA	2025	for 2025 by Emergency Appropriation	Total for 2025 as Modified by all Transfers	Paid or Charged	Reserved
UNCLASSIFIED:						
OTHER COMMON OPERATING FUNCTIONS						
UTILITY EXPENSES AND BULK PURCHASES:						
Electricity	31-430-2	265,000.00		265,000.00	52,060.47	212,939.53
Street Lighting	31-435-2	515,000.00		515,000.00	102,763.71	412,236.29
Telephone	31-440-2	90,000.00		90,000.00	16,405.06	73,594.94
Water	31-445-2	21,000.00		21,000.00	7,267.60	13,732.40
Natural Gas	31-446-2	90,000.00		90,000.00	15,272.81	74,727.19
Heating Oil	31-447-2	8,500.00		8,500.00	1,905.43	6,594.57
Gasoline	31-460-2	400,000.00		400,000.00	53,537.52	346,462.48
Total Operations within "CAPS"	34-199	24,347,965.04	0.00	24,347,965.04	6,211,241.80	18,136,723.24
B. Contingent	35-470	300.00		300.00		300.00
Total Operations Including Contingent - within "CAPS"	34-201	24,348,265.04	0.00	24,348,265.04	6,211,241.80	18,137,023.24
Detail:						
Salaries and Wages	34-201-1	12,388,119.38		12,388,119.38	3,306,495.67	9,081,623.71
Other Expenses	34-201-2	11,960,145.66		11,960,145.66	2,904,746.13	9,055,399.53
E. Deferred Charges and Statutory Expenditures - Municipal within "CAPS"						
(1) DEFERRED CHARGES						
(2) STATUTORY EXPENDITURES:						
Public Employees' Retirement System	36-471	846,871.00		846,871.00	0.00	846,871.00
Social Security System (O.A.S.I)	36-472	900,000.00		900,000.00	255,918.91	644,081.09
Police and Firemen's Retirement System of NJ	36-473	1,541,903.00		1,541,903.00	0.00	1,541,903.00
Defined Contribution Retirement Program	36-476	2,000.00		2,000.00	371.99	1,628.01
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225	85,000.00		85,000.00	3,376.24	81,623.76
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209	3,375,774.00	0.00	3,375,774.00	259,667.14	3,116,106.86
(G) Cash Deficit of Preceding Year	46-855					
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299	27,724,039.04	0.00	27,724,039.04	6,470,908.94	21,253,130.10

8. GENERAL APPROPRIATIONS						
(A) Operations - Excluded from "CAPS"	FCOA	2025	Appropriated		Expended 2025	
			for 2025 by Emergency Appropriation	Total for 2025 as Modified by all Transfers	Paid or Charged	Reserved
Interlocal Municipal Service Agreements						
Midwood Crest Court Interlocal - Court Salaries	43-490-1	146,150.00		146,150.00		146,150.00
Midwood Crest Court Interlocal - Public Defender Salaries	43-495-1	13,500.00		13,500.00		13,500.00
Cape May County Interlocal						0.00
Garage Services	26-305	57,104.60		57,104.60		57,104.60
Special Resource Police	25-240					
Salaries and Wages	25-240-1	170,380.00		170,380.00		170,380.00
Total Interlocal Municipal Service Agreements	42-999	387,134.60	0.00	387,134.60	0.00	387,134.60
Public and Private Programs Offset by Revenues						
Atlantic County JIF	41-714	5,475.00		5,475.00	5,475.00	0.00
CMC Arts	41-885	9,475.00		9,475.00	9,475.00	0.00
Cops in Shops	41-694	2,880.00		2,880.00	2,880.00	0.00
Distracted Driving	41-508	3,500.00		3,500.00	3,500.00	0.00
NJ Transportation Trust Fund Authority Act	41-559	200,000.00		200,000.00	200,000.00	0.00
Opioid Settlement	41-554	74,896.39		74,896.39	74,896.39	0.00
SFSP-Fire Districts	41-725	8,164.00		8,164.00	8,164.00	0.00
Total Public and Private Programs Offset by Revenues	40-999	304,390.39		304,390.39	304,390.39	0.00
Total Operations - Excluded from "CAPS"	34-305	691,524.99	0.00	691,524.99	304,390.39	387,134.60

8. GENERAL APPROPRIATIONS		Appropriated			Expended 2025	
(A) Operations - Excluded from "CAPS"	FCOA	2025	for 2025 by Emergency Appropriation	Total for 2025 as Modified by all Transfers	Paid or Charged	Reserved
(C) Capital Improvements - Excluded from "CAPS"						
Capital Improvement Fund	44-901	250,000.00		250,000.00	0.00	250,000.00
New Jersey Transportation Trust Fund Authority Act	41-865					0.00
Total Capital Improvements Excluded from "CAPS"		250,000.00	0.00	250,000.00	0.00	250,000.00
(D) Municipal Debt Service - Excluded from "CAPS"						
Payment of Bond Principal	45-920	3,820,000.00		3,820,000.00	0.00	XXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925				0.00	XXXXXXX
Interest on Bonds	45-930	804,300.00		804,300.00	194,250.00	XXXXXXX
Interest on Notes	45-935			0.00	0.00	XXXXXXX
Green Trust Loan Program:						XXXXXXX
Loan Repayments for Principal and Interest	45-940	124,400.00		124,400.00	62,183.20	XXXXXXX
Total Municipal Debt Service Excluded from "CAPS"	45-999	4,748,700.00	0.00	4,748,700.00	256,433.20	XXXXXXX

8. GENERAL APPROPRIATIONS				Appropriated		Expended 2025	
(E) Deferred Charges - Municipal - Excluded from "CAPS"		FCOA	2025	for 2025 by Emergency Appropriation	Total for 2025 as Modified by all Transfers	Paid or Charged	Reserved
(1) DEFERRED CHARGES:							XXXXXXX
Special Emergency Authorization - 5 Years (N.J.S.A. 40A: 4-55)		46-875	34,000.00		34,000.00	0.00	34,000.00
Emergency		46-875	25,000.00		25,000.00	0.00	25,000.00
Total Deferred Charges - Municipal - Excluded from "CAPS"		46-999	59,000.00	0.00	59,000.00	0.00	59,000.00
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"							
		34-309	5,749,224.99	0.00	5,749,224.99	560,823.59	696,134.60
(L) Subtotal General Appropriations		34-400	33,473,264.03	0.00	33,473,264.03	7,031,732.53	21,949,264.70
(M) Reserve for Uncollected Taxes		50-899	1,754,416.83	0.00	1,754,416.83	0.00	XXXXXXX
9. Total General Appropriations		34-499	35,227,680.86	0.00	35,227,680.86	7,031,732.53	21,949,264.70
Summary of Appropriations							
(A) Operations: (a & b) Within "CAPS" - Including Contingent		34-299	27,724,039.04	0.00	27,724,039.04	6,470,908.94	21,253,130.10
Other Operations		34-300	0.00		0.00	0.00	0.00
Interlocal Municipal Service Agreements		42-999	387,134.60		387,134.60	0.00	387,134.60
Public & Private Programs Offset by Revenues		40-999	304,390.39		304,390.39	0.00	0.00
Total Operations Excluded from "CAPS"		34-305	691,524.99	0.00	691,524.99	304,390.39	387,134.60
(C) Capital Improvements		44-999	250,000.00		250,000.00	0.00	250,000.00
(D) Municipal Debt Service		45-999	4,748,700.00		4,748,700.00	256,433.20	4,492,266.80
(E) Deferred Charges - Excluded from "CAPS"		46-999	59,000.00	0.00	59,000.00	0.00	59,000.00
(F) Judgments		37-480			0.00	0.00	0.00
(G) Cash Deficit		46-885					0.00
(K) Local District School Purposes		29-410					0.00
(N) Transferred to Bd of Education		29-405					0.00
(M) Reserve for Uncollected Taxes		50-899	1,754,416.83		1,754,416.83	0.00	1,754,416.83
Total General Appropriations		34-499	35,227,680.86	0.00	35,227,680.86	7,031,732.53	28,195,948.33

CASH RECONCILIATION MARCH 31, 2025

	Cash		Less Checks Outstanding	Cash Book Balance
	*On Hand	On Deposit		
Current	2,880,977.12	11,127,340.88	1,104,545.65	12,903,772.35
Trust - Assessment				
Trust - Dog License	25.00	11,173.98	679.80	10,519.18
Trust - Other	2,013.81	4,463,692.37	52,647.45	4,413,058.73
Capital - General	0.00	2,581,563.37	16,257.56	2,565,305.81
Water - Operating				0.00
Water - Capital				0.00
Assessment Utility Trust				0.00
Public Assistance**				0.00
Garbage District				0.00
Grant Fund				0.00
Total	2,883,015.93	18,183,770.60	1,174,130.46	19,892,656.07

*Include Deposits In Transit (and change funds)

****Be sure to include a Public Assistance Account reconciliation and trial balance if the municipality maintains such a bank account.**

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at 31-Mar-25

I also certify that all amounts, if any, shown for Investments in Savings and Loan Association on any trial balance have been verified with the applicable passbook at 31-Mar-25

All "Certificates of Deposits," "Repurchase Agreements," and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature:

Lauren Read

Title: CFO, Township of Lower

Township of Lower
Treasurer's Report
2025

	<u>Total</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>
BEG. BAL. JAN. 1, 2025	13,350,401.70	13,350,401.70	12,630,447.37	16,243,660.80
RECEIPTS:				
Per Revenue Status	21,043,063.17	5,306,800.69	13,215,888.81	2,520,373.67
	21,043,063.17	5,306,800.69	13,215,888.81	2,520,373.67
Transfers:				
Capital - Clear Interfund	769,283.62	575,775.42	69,858.28	123,649.92
Grants Received:				
CMC Arts \$ Recd	7,106.25		7,106.25	
CMC Infrastructure \$ Recd	400,000.00		400,000.00	
DSGPO \$ RECD	6,580.00	6,580.00		
JIF \$ Recd	2,750.00	2,750.00		
416,436.25				
TOTAL RECEIPTS:	22,228,783.04	5,891,906.11	13,692,853.34	2,644,023.59
DISBURSEMENTS:				
2024 Reserves	486,620.59	320,928.91	147,102.49	18,589.19
2025 Current	21,840,168.26	5,794,981.55	9,935,857.16	6,109,329.55
2025 Capital	769,283.62	575,775.42	69,858.28	123,649.92
less: Special Emergency	0.00			
less: Def chgs TAX MAP	0.00			
less: Due capital CIF	0.00			
Appropriation Refunds:	(298,542.21)	(79,825.44)	(73,178.02)	(145,538.75)
TOTAL DISBURSEMENTS	22,797,530.26	6,611,860.44	10,079,639.91	6,106,029.91
END. BAL. DEC. 31, 2025	12,781,654.48	12,630,447.37	16,243,660.80	12,781,654.48
Total Appropriation Refunds	(298,542.21)	(79,825.44)	(73,178.02)	(145,538.75)
Bank Balance				
Checking	10,980,572.56	14,965,701.75	10,566,605.66	
Electronic Payments	14,412.23	9,913.86	8,613.31	
Online Payment Acct	882,218.25	1,220,657.17	374,083.50	
Total Bank Balance	11,877,203.04	16,196,272.78	10,949,302.47	
ADD: Deposits in Transit	911,720.03	225,207.00	2,497,680.31	
LESS: Outstanding Checks	(158,475.70)	(177,818.98)	(665,328.30)	
Adjusted Bank Balance	12,630,447.37	16,243,660.80	12,781,654.48	
	0.00	0.00	0.00	
Monthly Interest Received-Current Fund	158,471.32	47,530.05	57,961.69	52,979.58
Interest Rate		3.09%	3.09%	3.09%

OUTSTANDING CHECKS

MARCH

2025

PRIOR	
4469	130.50
4710	75.00
4731	50.38
4733	30.00
4735	25.00
4736	15.00
5346	300.00
5450	20.00
5520	25.00
5600	300.00
5768	124.22
5848	15,000.00
5926	20.00
5946	150.00
5947	150.00
5956	23,750.00
5960	21.44

40,186.54

6096	1,274.94
6100	200.00
6116	104.00
6123	426,920.00
6124	188,667.11
6130	699.67
6135	653.00
6136	103.95
6147	440.00
6149	15.00
6150	36.90
6152	175.00
6157	1,300.00
6181	41.98
6184	60.73
6185	50.73
DUE DOG	25.00
due trust	60.00
due trust	4,313.75

625,141.76
665,328.30

DEPOSITS IN TRANSIT:

1,541,903.00	4/1 PFRS PAYMENT
846,871.00	4/1 PERS PAYMENT
130.00	CC ACCT
25.00	CC ACCT
929.81	ONLINE TAX
21,183.52	ONLINE TAX
27,443.53	ONLINE TAX
(1,597.58)	ONLINE TAX NSF
INTEREST:	
2.78	BAIL
19.33	TAX RED
34.91	COURT
98.61	PAYROLL
464.57	TAX PREM
1,141.42	TD CAPITAL
1,475.67	AGENCY
6,939.64	TRUST
810.34	DEV ESCROW
7,930.97	NJCMF
7,185.17	CAPITAL-NJCMF
15,400.00	DUE FROM TRUST
100.00	DUE FROM TRUST
1,418.95	TAX
255.00	CLERK
28.00	VITAL
17,486.67	DIFF CARD USAGE
2,497,680.31	TOTAL DIT'S